



METHODOLOGICAL NOTE

on disclosure of payments made to Patient Organisations

(Information for Reporting of 2023 Data)

1. Introduction

Eisai Limited (hereinafter referred to as “Eisai”) fully supports the transparency requirements in the Association of the British Pharmaceutical Industry (ABPI) and Irish Pharmaceutical Healthcare Association (IPHA) Codes of Practice and is committed to making public the details of all payments made to patient organisations.

This methodological note describes the methods used by Eisai to meet the obligations for disclosing payments made to patient organisations.

2. Definitions

The term **Payment** means financial support and/or significant indirect/non-financial support/payment for contracted services provided by Eisai to a patient organisation.

The term **Patient Organisation** means a not-for-profit organisation mainly comprised of patients and/or caregivers or any user organisation such as disability organisation, carer or relative organisation and consumer organisation, or other similar organisation, that represents and/or supports the need of patients and/or caregivers and which business address, place of incorporation or primary place of operation is in UK or Republic of Ireland.

The term **Individuals Representing Patient Organisations** means a person who is mandated to represent and express the views of a patient organisation.

3. Scope

Payments disclosed include patient organisations to which Eisai has provided donations, grants, or sponsorship (including in relation to events/meetings) or with whom it has engaged to provide contracted services over the reporting period.

This includes the monetary value of financial support or contracted service or the non-monetary benefit that the patient organisation, receives (when the non-financial support cannot be assigned to a meaningful monetary value).

3.1. Excluded Payments

Eisai has concluded that certain payments are not covered by the ABPI and IPHA Code, and therefore has not included them in this disclosure.

Food and drink costs are excluded from Eisai organised and sponsored meetings. However, for sponsored meetings, where Eisai specifically contributes towards subsistence as part of a sponsorship, this will be included.

Payments made by another company under a co-promotion agreement with Eisai are disclosed by the other company and not by Eisai.

Event costs, such as the rental of equipment associated with one-off events are excluded for Eisai organised meetings, for e.g., room hire, projector rental, audio visual equipment. However, for sponsored meetings, where Eisai specifically contributes towards rental of equipment, this will be included.

3.2. Payment date

Eisai discloses the payment based on the date the payment was made to the patient organisation.

3.3. Direct Payment

Direct payments are made directly by Eisai for the benefit of a patient organisation. (For e.g. a payment made in respect of a donation, grant, sponsorship or for contracted services).

3.4. Indirect Payment

Indirect payments are made on behalf of Eisai through an intermediate for the benefit of a patient organisation, i.e., through a third party working on behalf of Eisai.

Where a third party is appointed by a patient organisation, to manage an event, and where the patient organisation benefits from that payment, any such payments are disclosed against the patient organisation..

If an event is organised on behalf of multiple patient organisations, (or other similar organisations), and the actual amount per patient organisation cannot be ascribed, Eisai will split the total amount evenly and disclose against the individual patient organisations.

3.5. Payment in case of partial attendances or cancellation

In the case of a cancellation of a meeting or event, and where a patient organisation, does not receive a payment, the payment is not included in the disclosure.

In the case of partial attendance, any payment received by a patient organisation, will be included in the disclosure.

3.6. Cross-border activities

Disclosure of payments are made pursuant to the national code of the country where the patient organisation, has its principal place of operation, whether the payment occurs in or outside of that country.

3.7. Retention of disclosure information

The information disclosed will remain in the public domain for three years from the time of first disclosure, and the data will be retained by Eisai for a minimum of five years.

4. Multi-year agreements

Any payments made against a multi-year contract are disclosed in the reporting period covering the actual payment date.

5. Disclosure management

Eisai is not required to obtain consent from patient organisations, and will disclose all applicable payments.

5.1 Management of disclosure queries

Where a patient organisation, an individual representing a patient organisation, has a query relating to a payment, this request should be made directly to the UK & ROI Disclosure Reporting Lead either by email to [Eisai UK ROI disclosure@eisai.net](mailto:Eisai_UK_ROI_disclosure@eisai.net) or by post to:

UK & ROI Disclosure Reporting Lead
EMEA Medical Compliance Department
Eisai Limited
European Knowledge Centre
Mosquito Way
Hatfield, AL10 9SN

6. Disclosure Form

Disclosure is made on the Eisai company website, <https://www.eisai.eu/>. Each reporting period shall cover a full calendar year.

7. Financial data

7.1 Currency

Disclosure is made in the local currency. Foreign exchange rates are based on published commercial rates used internally by Eisai.

Exchange rates are applied to payments, using a yearly average exchange rate.

7.2 VAT included or excluded

Payments are disclosed using gross values.

7.3 Calculation rules

Donations are disclosed using the fair market value (FMV) of the item.